

CIRCULAR LETTER

Our reference TCS/097-2024- 06 August 2024

**To: The Directors and Focal Points of
Typhoon Committee Member**

Subject: *Presentation of Members' Reports at the 19th ESCAP/WMO Typhoon Committee Integrated Workshop (IWS)/ Asia-Pacific Typhoon Collaborative Research Center (AP-TCRC) Forum – 19-22 November 2024, Shanghai, China*

Dear Directors and Focal Points,

I would like to draw your attention to the Official Invitation Letter TCS/084-2024 dated July 19, 2024. This invitation extends to all TC Members, cordially invited to the upcoming 19th IWS/AP-TCRC Forum. The event is scheduled to take place in Shanghai, China, from November 19-22 November, 2024.

Continuing our tradition, we kindly ask Members to prepare their respective Member's Reports to be presented during the 19th IWS. These reports are essential for the 19th IWS and will significantly contribute to its discussions.

Additionally, I wish to emphasize the importance of aligning these Member's Reports with the New Format provided in the annex, in accordance with the guidelines outlined in the New Strategic Plan 2022-2026.

Please send your Member's Report until **08 November 2024** to info@typhooncommittee.org/ denise@typhooncommittee.org.

Your contribution is highly appreciated.

Yours sincerely,



Duan Yihong
Secretary of the Typhoon Committee

Cc: Mr. Muhammad Helmi Abdullah, Chairperson of Typhoon Committee
Mr. Nathaniel Servando, Vice-Chairperson of TC
Mr. T.C. Lee, Chairperson of AWG
AWG members of TC